



## Playwrights Under Progress Cover Letter



Title of Play \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email address \_\_\_\_\_ Parent Name \_\_\_\_\_

Parent Email: \_\_\_\_\_

**Do you have any conflicts with the PUP Fest Rehearsal schedule?  
June 8-13, 2015: Monday-Thursday, 1-4pm; Friday 12-5pm; Saturday 12-6pm**

List ALL Availability Conflicts below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PUP Fest Checklist

Did you:

- \_\_\_\_\_ Submit your script following all entry requirements?
- \_\_\_\_\_ running time (20 min. max)  
\_\_\_\_\_ font and font size (12pt Times New Roman or Arial)  
\_\_\_\_\_ number of actors (1-5, character doubling is allowed)  
\_\_\_\_\_ playwriting format
- \_\_\_\_\_ Attach a cover page  
\_\_\_\_\_ title (in center of page)  
\_\_\_\_\_ playwright's name (center, under title)  
\_\_\_\_\_ playwright's address, city, zip, contact number, name of school and current grade  
(bottom right or left hand side of page)
- \_\_\_\_\_ Fill out this cover application (**legibly—make sure your letters and numbers can be read!**)